## How to pay for class:

All of our payments are done online through quickbooks invoices. This is our preferred method of payment. If you can not pay online for whatever reason, let us know that you will be paying with cash or credit card.

How to pay through a quickbooks invoice:

1. You will receive an email from Flamenco Works with a link to your invoice. The email will look like this:



2. Click "Review and pay" in the email. This will send you to the quickbooks page:



Statement. I also allow Intuit to charge \$96.00 to my bank account on July 22, 2021. 3. To learn more about your payment and view the invoice. Click "view invoice and more info" at the top. This will give you a printable version of your invoice for future reference:

Albuquarqua, NM amalyah@flamenc flamencoworks.org	87102 US oworks.org )			wo	AMENCO
INVOICE BILL TO Amalyah Leade	,		INVOICE DATE TERMS DUE DATE	1258 07/22/202 Due on re 07/22/202	21 sceipt 21
DATE	SERVICE	DESCRIPTION	OTY	RATE	AMOUN
	Kids Beginner	Kids Class 2 classes/week	1	96.00	96.0
Thank you so mu	in for participating in our programs at f	Flamanso Works? BALANCE DUE			\$96.0

4. To continue paying the invoice, go back to the original page and scroll down. If this is your first time paying a quickbooks invoice, click "create an account". From here you will be directed to create a secure username and password.

AC	count noider s name
Sav	ve a payment method for faster future
pa	yments. Sign in or create account.
e	TRUSTe > Certified Privacy
0	Information is protected and kept confidential
	© 2021 Intuit Inc. All rights reserved.
	ם Pay \$96.00
By s an	selecting <b>Pay</b> , I accept the Terms of Service d have read and acknowledge the Privacy
tate	ement. I also allow Intuit to charge \$96.00 t

5. After you have created an account fill out your bank information and make sure to click \*\*Save payment method to pay faster next time\*\*. Lastly click "Pay"! You will receive an email notification confirming your payment when it is all done.

Pay with bank transfer	Account holder's name
Account type	
Personal checking 🗸	Save payment method to pay faster
Routing number	next time
Routing number ⑦	Certified Privacy
Account number	
Account number	confidential
Confirm account number	
	© 2021 Intuit Inc. All rights reserved.
Account holder's name	
A Pay \$96.00	✿ Pay \$96.00
Bray \$70.00	
y selecting <b>Pay</b> , I accept the <b>Terms of Service</b> and have read and acknowledge the <b>Privacy</b>	By selecting <b>Pay</b> , I accept the <b>Terms of Service</b> and have read and acknowledge the <b>Privacy</b>
atement. I also allow Intuit to charge \$96.00 to my bank account on July 22, 2021.	Statement. I also allow Intuit to charge \$96.00 to my bank account on July 22, 2021.

6. You are all done! Next time when you go to pay an invoice just click "sign in" and all your information will be there, just click "pay" and you are good to go!

If you are having an questions of concerns about payments, don't hesitate to reach out at <u>amalyah@flamencoworks.org</u> or call 505-503-6040